

NAME(S): _____ DATE: ____/____/____

ADDRESS: _____ UNIT: _____

CITY: _____ OREGON ZIP: _____

The refund of your deposit will be based, in part, on cleaning the following items after moving out:

1. All appliances underneath, inside and out.
2. Cabinets and drawers inside and out.
3. Light fixtures. Make certain bulbs are present and working.
4. Baseboards and door casings.
5. Window coverings cleaned professionally; receipt to be provided to owner/agent.
6. Ceilings and walls.
7. Heating units; vacuumed as necessary.
8. Fireplace and hearth.
9. All plumbing fixtures.
10. Shower tile/enclosure including tracks on doors.
11. All windows inside and out windowsills, tracks and blinds.
12. All doors inside and out including tracks.
13. Porch, deck, patio, walkway and garage.
14. All floors. Swept, mopped and waxed if necessary.
15. Carpet cleaning (check one):
 - Carpets shampooed professionally by tenant; receipt to be provided to rental owner/agent.
 - Carpets shampooed by rental owner/agent.

In addition, the following need to be completed:

1. All garbage/trash/debris removed to appropriate receptacle.
2. Lawns and grounds trimmed and mowed, if applicable.
3. Final utility bills paid.
4. All keys must be returned.
5. Forwarding address provided to owner/agent.
6. Property left in as good condition as when received - ordinary wear and tear excepted.

Owner/Agent

Tenant

If a tenant leaves and fails to clean the rental, the owner/agent can charge the tenant rent for the amount of days that it takes to clean the rental.



Equal Housing Opportunity

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