

231<sub>(07/14)</sub>

## REQUEST FOR MAINTENANCE OR REPAIRS



TENANT NAME(S): \_\_\_\_\_  
RENTAL ADDRESS: \_\_\_\_\_ UNIT# \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
DATE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

Specifically describe the exact nature of the problem: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This written request authorizes the Landlord/Owner/Agent to enter the premises listed above at reasonable times without notice to perform repairs/maintenance. This authorization expires after seven (7) days unless repairs are in progress and landlord or landlord's agent is making a reasonable effort to complete the repairs in a timely manner. If the person who does the repairs is not the landlord, tenant may request that the person provide written evidence from the landlord authorizing the person to make the repairs on the landlord's behalf.

X \_\_\_\_\_ X \_\_\_\_\_  
Tenant Date Tenant Date

X \_\_\_\_\_ X \_\_\_\_\_  
Tenant Date Tenant Date



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