317 (07/14)

# NOTICE OF ABANDONED PROPERTY OF DECEASED TENANT

PERSONAL REPRESENTATIVE, HEIR OR DESIGNATED PERSON(S): _____

_____

**SERVED ON:**

ADDRESS: _____ UNIT# _____

CITY: _____ STATE: _____ ZIP: _____

**AND MAILED BY FIRST CLASS MAIL TO THE DECEASED TENANT AT THE PREMISES AND TO THE ATTENTION OF AN ESTATE ADMINISTRATOR:**
Estate Administrator of the Department of State Lands - 775 Summer St. NE, Salem, OR 97301-1279

○ Personally delivered on ___ ___ ___ at ___:___ am/pm
Circle one

○ Mailed via first class mail on ___ ___ ___

This notice does not include any abandoned automobiles which will be disposed of pursuant to ORS 98.830 and ORS 98.835.

Please be advised that the landlord is storing the deceased tenant's personal property at the following address and the landlord considers this property abandoned. The landlord believes that the persons named above are either an heir, devisee, personal representative or a designated person as that term is defined by ORS 90.425(21)(C). The property is stored at a place of safekeeping and described as:

**ADDRESS WHERE PROPERTY STORED:** _____

_____

The landlord shall allow a person that is an heir devisee or personal representative of the tenant, or an estate administrator of the department, to remove the property if the person contacts the landlord within the time stated below, complies with the requirements of ORS 90.425(21) and provides the landlord with reasonable evidence that the person is an heir, devisee or personal representative or an estate administrator of the department.

If neither an heir, devisee nor personal representative of the tenant nor an estate administrator of the department contact the landlord within the time provided below, the landlord shall allow removal of the personal property by the designated person of the tenant, if the designated person contacts the landlord within the time stated below, complies with the requirements of ORS 90.425(21) and provides the landlord with reasonable evidence that the person is the designated person.

A landlord who allows removal of personal property under ORS 90.425(21) is not liable to another person that has a claim or interest in the personal property.

To retrieve the personal property you must contact the landlord by midnight-the end of the day on ___ ___ ___ ***(Must be a minimum of 8 days from the date of the notice)*** to arrange for removal of the abandoned personal property. You may contact the landlord at the following address or telephone number to arrange for removal of the personal property within the above-specified time:

**LANDLORD NAME:** _____

**LANDLORD ADDRESS:** _____

_____

**LANDLORD PHONE:** _____

If you contact the landlord on or before the date and time specified above the landlord will make the personal property available by appointment at reasonable times.

If you fail to contact the landlord on or before the date and time specified above or you fail to remove your personal property within fifteen days following the date you contact the landlord (thirty days if the abandoned personal property consists of a recreational vehicles, manufactured dwellings and floating homes), the landlord will sell or dispose of the property.

If the dwelling unit has been abandoned or relinquished, the landlord may charge removal and storage charges as provided by ORS 90.425(7)(d) prior to releasing the personal property to the owner, tenant, lienholder, personal representative, heir devisee, estate administrator of the department or designated person. If the landlord has received possession of the premises from the Sheriff following restitution of the premises pursuant to ORS 105.161, the landlord may not charge removal or storage expenses prior to releasing the personal property.

○ If checked, please be advised that the landlord has determined that the fair market value of the personal property that has been abandoned is less than $1,000.00 and is therefore going to dispose of that property unless removed by you as outlined above.

* This form is not to be used for tenancies governed by ORS 90.505-90.840 (tenancies by owner occupants of manufactured dwelllings or floating homes in a manufactured dwelling park or marina)

EQUAL HOUSING OPPORTUNITY

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X_____ Landlord/Owner/Agent Date

Copied to: _____

PREVIEW ONLY