

**NOTICE OF SALE OF ABANDONED PROPERTY**

TENANT(S): \_\_\_\_\_ DATE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ UNIT: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Landlord: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ UNIT: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Method of Service: First class mail to Tenant's last known address

Date of Service: \_\_\_\_\_

You are hereby notified that your Landlord intends to sell your abandoned personal property.

The sale shall occur on a date not less than 7 days from the date of service of this notice and more particularly described as follows:

Date of Sale: \_\_\_\_\_ Time of Sale: \_\_\_\_\_ Place of Sale: \_\_\_\_\_

Any surplus of proceeds from the sale, after payment of unpaid rents, damages, storage fees, and sale costs, shall be disbursed to the tenant, upon request, within 10 days after the sale, and will thereafter be delivered to the government of the county in which the rental property is located. Upon the tenant's request prior to the day of sale, the Landlord shall release possession of the property to the Tenant during regular business hours or at a time agreed upon.

\_\_\_\_\_  
Landlord

\_\_\_\_\_  
Phone