APPLICATION TO RENT

BASIC INFORMATION

Applicant Name (First, Middle, Last): _____ Telephone: _____

E-mail Address: _____ Cellular Number: _____

SS #: _____ Birth Date: _____ Driver's License, State and #: _____

Co-Applicant Name (First, Middle, Last)**:** _____ Telephone: _____

E-mail Address: _____ Cellular Number: _____

SS #: _____ Birth Date: _____ Driver's License, State and #: _____

ADDRESS INFORMATION

1) Current Address: _____ City: _____ State: ____ Zip: _____

Since _____ Why are you moving?_____

Landlord: _____ Rent Amount $_____ Telephone: _____

2) Previous Address: _____ City: _____ State: ____ Zip: _____

Since _____ Why did you move?_____

Landlord: _____ Rent Amount $_____ Telephone: _____

3) Previous Address: _____ City: _____ State: ____ Zip: _____

Since _____ Why did you move?_____

Landlord: _____ Rent Amount $_____ Telephone: _____

4) Previous Address: _____ City: _____ State: ____ Zip: _____

Since _____ Why did you move?_____

Landlord: _____ Rent Amount $_____ Telephone: _____

Have you ever(Y/N): Been Evicted? ____ Filed Bankruptcy? ____ Been convicted, pleaded guilty, or no contest to a crime? ____

If yes to any of these, please explain:

_____

_____

EMPLOYMENT

1) Applicant's Employer: _____ How long? _____

Supervisor: _____ Telephone: _____

Job Title: _____ Take home pay (per month): $_____ Full-time? _____

2) Previous Employer: _____ How long? _____

Supervisor: _____ Telephone: _____

Job Title: _____ Take home pay (per month): $_____ Full-time? _____

3) Co-applicant's Employer: _____ How long? _____

Supervisor: _____ Telephone: _____

Job Title: _____ Take home pay (per month): $_____ Full-time? _____

4) Previous Employer: _____ How long? _____

Supervisor: _____ Telephone: _____

Job Title: _____ Take home pay (per month): $_____ Full-time? _____

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FINANCIAL INFO

Other Income (per month) $ _____ Source: _____ Telephone: _____

Other Income (per month) $ _____ Source: _____ Telephone: _____

1) Bank: _____ Branch: _____ Checking Account #: _____

2) Bank: _____ Branch: _____ Savings Account #: _____

3) Bank: _____ Branch: _____ Type/Account #: _____

REFERENCES

(Provide name, address, relationship for each)

1.) **Next of Kin**: _____ Telephone: _____

2.) **Emergency Contact:** _____ Telephone: _____

3.) **Personal Reference**: _____ Telephone: _____

4.) **Personal Reference**: _____ Telephone: _____

PERSONAL PROPERTY

1) Automobile: Make _____ Model _____

Year _____ License #_____ State _____

2) Automobile: Make _____ Model _____

Year _____ License #_____ State _____

Other Vehicles/Boats Make _____ Model _____

Year _____ License #_____ State _____

PET #1

Type: _____ Size _____ Weight ____ Has Pet ever injured anyone or damaged anything?____

PET #2

Type: _____ Size _____ Weight ____ Has Pet ever injured anyone or damaged anything?____

MEMBERS OF HOUSEHOLD

For purposes of identification only, please list names and either ages or dates of birth of persons to occupy unit:

_____

_____

SCREENING

Tenant screening entails the following (check all that apply)

____ Tenant Screening Service
____ Credit Reporting
____ Public Records Search
____ Rental History
____ Employment Verification
___ Personal Reference Verification

Name/Address of Tenant Screening Service: _____

Name/Address of Credit Reporting Service: _____

You have the right to dispute the accuracy of information provided by the tenant screening service or credit reporting agency listed above who will be contacted for information concerning your application. By signing below applicant authorizes landlord to obtain a credit report on applicant.

Screening Fee: $_____(If paid, applicant acknowledges receiving a copy of landlord's applicant screening guidelines, and has been told the number of units available or that will be available in the near future for rent in the area and of the type sought by the applicant and the number of applications accepted and under consideration for those units).

Applicant Initials_____Co-Applicant Initials_____

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RENTAL CHARGES, FEES AND DEPOSITS DISCLOSURE

Monthly Rent: $_____Security Deposit: $_____Last Month's Rent Deposit: $_____

Additional Security Deposit for Pet:

*The above deposits may be increased in the rental agreement if applicant(s) does not meet all screening guidelines, but we agree to rent the dwelling upon payment of additional deposits.

NON-REFUNDABLE FEES

Late Charge of $_____or $_____per day (until the end of the month) or $_____every five days (until the end of the month)

Smoke alarm, smoke detector or carbon monoxide alarm tampering fee of $_____

Dishonored check fee of $25.00, plus $_____which is charged to landlord by the landlord's bank

Early lease termination (May not exceed 1 ½ times the monthly rent)

$50.00 for late payment of a utility or service charge that is paid directly to the landlord

$50.00 for failure to clean up pet waste, garbage, rubbish or other waste from outside of the dwelling unit (per occurrence)

$50.00 for improper use of a vehicle within the premises (per occurrence)

$50.00 for parking violations (per occurrence)

_____

Applicant Date

_____

Co-Applicant Date

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